

Team Meeting

Date | time [Date | time] | *Location* [Location]

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Public Recognition	NCOIC	5
<input type="checkbox"/> Admin tasks/Suspense items	NCOIC	5
<input type="checkbox"/> Month Review	NCOIC	10
<input type="checkbox"/> Best Practices	RRNCO	10
<input type="checkbox"/> By RRNCO Ps	NCOIC	15
<input type="checkbox"/> Monthly Objectives	NCOIC	10
<input type="checkbox"/> Incentive	NCOIC	5

Other Information

MEPS DAYS:

MEPS CLOSED:

BN TASKS DUE: